

## Potential licenses that may be required:

County Food Permit/Certificate  
Nursery License  
Produce License  
Organic Certification  
Meat Depot & Mobile License

## Contacts:

### Helena Farmers' Market

Kris Peterson, *Market Manager*

(406) 437-1855

PO Box 938 • Helena, MT 59624

manager@HelenaFarmersMarket.com

Like us on Facebook

Amy Kirscher, *EBT Manager*

EBTmanager@HelenaFarmersMarket.com

Andy Shirliff, *Board President*

(406) 249-4546

andy.shirliff@gmail.com

Lewis and Clark County Health Department

1930 9<sup>th</sup> Ave. • Helena, MT 59601

406-447-8361 office • 406-457-8990 fax

www.LewisandClarkHealth.org

Montana Department of Agriculture

PO Box 200201 • Helena, MT 59620

(406) 444-3730 • agr@mt.gov

Department of Labor & Industry (scales)

Bureau of Weights and Measures

301 S. Park Ave., Room 464 • Helena, MT 59620

(406) 841-2240

### Board of Directors:

Andy Shirliff, *President*

Peter Strauss, *Vice President*

John Moore, *Treasurer*

Tim Schumacher, *Secretary*

Dan Byrd

David Swenson

Wayne O'Brien

Arlene Thurston

Bradi Watkins

## Debit/Credit Card and EBT Card Services:

The Market has an electronic debit/credit card and Electronic Benefits Transfer (EBT) machine that is available free of charge to all customers and vendors. Customers using the machine will be given tokens rather than cash.

The debit/credit card transactions are given black, white, and blue tokens.



The EBT transactions are given green and yellow tokens.



The SNAP Benefit transactions are given red and brown tokens.



Vendors may give change back to the customer using the debit/credit card tokens, but change must not be given to customers using the EBT or SNAP tokens. See our website ([www.HelenaFarmersMarket.com](http://www.HelenaFarmersMarket.com)) for a list of products that may be purchased with EBT tokens. SNAP tokens may only be used to purchase fresh fruits and vegetables. Vendors who receive tokens may redeem them at the EBT Booth. Vendors will receive a check for the total token value they receive.

Contact the EBT Booth or the Market Manager if you have any questions. No cash refunds will be given for EBT or SNAP Tokens.



Helena Farmers' Market Inc. was formed in 1974 to provide for an ongoing seasonal farmers' market. The Market's mission is to support the local community and state by providing a location for Montana residents to sell their produce and crafts.

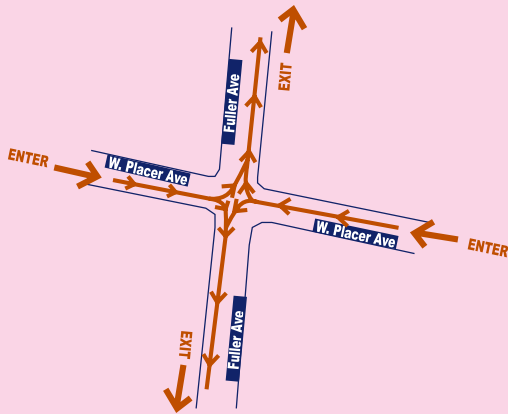
**DOWNTOWN ON SATURDAYS:**  
Last Sat. of April thru last Sat. of Oct.  
9:00 am - 1:00 pm on Fuller Avenue  
Downtown Helena

**EAST HELENA ON TUESDAYS:**  
July 9 - Sept. 3, 2024  
3:00 pm - 6:00 pm  
Main Street Park in East Helena



# The Abbreviated Helena Farmers' Market Rules

1. Only Montana agricultural products, and Montana made or value-added products may be sold by Montana residents at the Helena Farmers' Market.
2. Vendors not complying with any of the Market rules listed, state and county health department rules, fire lane codes, etc... shall receive a written notice from the Market Manager for each violation. Upon receiving the third written violation notice during the Market season, the vendor shall be expelled. Such a vendor may request an appeal before the Board of Directors.
3. Vendors are to arrive at the Market on Saturday no sooner than 6:30 A.M. and must clean up their area and leave as soon as possible after the Market closes at 1:00 p.m.
4. Non-reserved vendors must check in with the Market Manager prior to entering the Market and/or setting up their space. Vendors selling perishable products have priority for space.
5. Vehicles are not allowed in the Market area after 8:30 A.M. or before 1:00 P.M. Exceptions must be approved by the Market Manager. When entering the Market area with a vehicle, vendors must enter from Placer St. and turn on to Fuller in the direction of their booth.



6. The garbage containers are for use by the patrons of the Market. Vendors are responsible for packing out their own garbage.
7. All edible produce must be fresh and clean. Produce being sold must not be in contact with the ground. Non-edible products are exempt from this provision.
8. Samples of food items may only be given out if approved by the County Health Department.

9. Vendors must be respectful to others at all times and through all interactions including social media. Any threatening behavior by a vendor directed towards the Market Manager, other vendors, or customers is strictly prohibited and may result in permanent removal from the Market for the remainder of the season. No vendor parking on Placer or Neill.
10. Any person under the age of 16 who works or is inside a booth at any time must be supervised by a competent adult. Any person under the age of 16 left unsupervised will be required to dismantle the booth, move it to the sidewalk, and contact a responsible adult to pick them up immediately.
11. All vendors should plainly display an 8 by 11 inch card (or larger) with their NAME, CITY, STATE AND ZIP CODE on it. All items must be properly labeled and priced. If your product is sold by weight, the weight scales must be inspected and certified by the State Division of Weights and Measures.
12. See official rules for the sale of restricted items including: honey, items falling under the Department of Livestock, Egg and Milk Division, baked goods, candies, preserves, other processed foods, fish and meats, nursery stock, organic produce/food, animals, and food stands.
13. If a reserved space is not occupied by 7:30 A.M. on Saturday Market day, the Market Manager may reassign that space for the day to another vendor. Reserved vendors who will arrive at the Market later than 7:30 A.M. must call the Market Manager at 437-1855 prior to 7:30 A.M. to keep their space. If the reserved vendor knows they will not be present on a certain Market day, they shall notify the Market Manager in advance of that day so the space can be assigned to another vendor for the day without having to wait until the 7:30 A.M. deadline.
14. City of Helena, Lewis and Clark County, and State of Montana ordinances apply.
15. Any activity which may jeopardize the status of the Helena Farmers' Market is prohibited. Handouts, petition drives, or solicitations by anyone is permitted.
16. The Helena Farmers' Market is not responsible for any breakage or loss of any vendors' product. The vendors must obtain their own private insurance if they want their product covered by insurance.

17. Vendors must not smoke at or near their booth or where the smoke may affect other vendors or customers.
18. Vendors must not have their pets at their booth during the Market.
19. The noise level from any space must not exceed 70 decibels including generators or other equipment used by vendors or musicians.
20. All sidewalks and crosswalks must be clear of any obstruction at all times during the Market. Vendors' belongings, wares, trash, and setup materials must be located inside the assigned booth space on the street – not on the sidewalk or in the crosswalk. Any electrical or other cords crossing the sidewalk must be covered by an appropriate cord cover that complies with the current Americans with Disabilities Act (ADA) and subsequent amendments.
21. All tents, canopies, and umbrellas must be weighted down sufficiently (minimum 25 pounds per leg/pole). Any vendor who does not have sufficient weights for their tent, canopy, or umbrella will not be allowed to set up the tent, canopy, or umbrella until sufficient weight or fastener has been obtained and attached to the legs/pole.
22. Visit the Helena Farmers' Market web site for additional information and the complete rules.

[www.helenafarmersmarket.com](http://www.helenafarmersmarket.com)



## FEE SCHEDULE:

**(RESERVED SPACES MUST BE PAID IN FULL BETWEEN JAN 1 AND JUNE 1)**

**\$25 per 10 feet of space**

**Reserved Spaces:  
\$250 for Each 10 feet - Up to 50 feet**

**Day Spaces:  
\$25 for Each 10 feet - Up to 50 feet**

**There is no fee for the Tuesday Market.  
Check in for details upon arrival.**